

Southeastern Community College
Parental Access to Academic Record of Dependent Students

Parents or legal guardians may have access to the academic record of their son/daughter if the son/daughter has provided written consent or if the parents or legal guardians qualify as being parents or legal guardians of a DEPENDENT student under section 152 of the Internal Revenue Service Code.

Complete this form and return it with a copy of the first page of your last income tax statement. Dollar amounts may be excluded.

(Print Student's Full Legal Name)

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(Student's Social Security Number)

(Student's Date of Birth)

I hereby state that I am a parent or legal guardian of the above-named student who was claimed as a dependent exemption at the time of my last filing of a Federal Income Tax Statement in _____.
(Year)

As provided by the Family Educational Rights and Privacy Act of 1974, I am requesting access and/or a copy of this student's academic record. I understand that my son/daughter will receive a copy of this PARENTAL ACCESS TO ACADEMIC RECORD, thereby, informing him/her that I requested and reviewed his/her academic record at Southeastern Community College.

Parent's Name: _____
(Print)

Parent's Signature: _____

Date: _____

For Office Use Only

A photocopy of the PARENTAL ACCESS TO ACADEMIC RECORD was sent to the student and the original copy placed in the student's folder by:

Registrar

Date