



***SOUTHEASTERN COMMUNITY COLLEGE
GRADUATION INFORMATION - 2019
WEST BURLINGTON CAMPUS***

Thursday, May 16, 2019

7:00 p.m.

Burlington Memorial Auditorium

200 Front Street

Greetings from the Registrar's Office! Congratulations on your upcoming graduation!

Here is a snapshot of information regarding the commencement ceremony on Thursday, May 16, 2019.

COMMENCEMENT PRACTICE: Practice will be at 10:00 a.m. on Thursday, May 16 at the Burlington Memorial Auditorium (200 Front Street). If you cannot attend and have specific questions, please do not hesitate to contact me (319-208-5022).

That evening **COLLEGE PERSONNEL WILL DISTRIBUTE INDEX CARDS** with your name and degree(s). The cards will be numbered to insure the proper order of candidates. Cards will be distributed to those students who are present, and it is very important you are in the order in which the cards are numbered. If you are receiving multiple degrees they will be listed on your card.

It is important that you remember to bring your card with you to the stage.

LINE UP FOR STUDENTS: We will use the east side of the auditorium (river side) assuming the ground is not flooded... Please arrive no later than 6:30 p.m. The order of the line-up will be Certificate/Diploma Programs first in alphabetical order followed by Associate of Applied Science Degree, Associate of Science and Associate of Arts Degree. Candidates will be lined up in alphabetical order (the card you receive will be numbered and you just need to make sure the person in front of you has a lower number and the person behind you has a higher number) within your respective program.

TASSELS SHOULD BE ON THE RIGHT SIDE WHEN ENTERING.



PROCESSIONAL (COMING IN): The start of the student line will follow the line-up coordinator at 7:00 p.m. As candidates march in the auditorium, please leave a space of 6 to 8 feet between you and the person in front of you. Walk in a solemn manner to where the usher is standing. The usher will count the candidates into each row until all of the candidates are in. No chairs will be left vacant and candidates are to remain standing until asked to sit. Please remain standing until Dr. Ash seats you.

ISSUING DEGREES AND DIPLOMAS: This will be done one row at a time. The first row of candidates will stand and advance from the right side to the right corner of the stage where the stairs are located. Candidates will ascend the stairs and hand their card to the Registrar. He will read the name as the student crosses the stage to receive the diploma cover while shaking hands with one of the members of the Board of Trustees. (Take diploma cover in left hand and shake hands with right hand.) Students will return to their seats and sit down. Tassels will be moved from right to left at the direction of the President at the ceremony's closing.

RECESSIONAL (GOING OUT): ALL GRADUATES WILL REMAIN SEATED AS THE CLOSING MUSIC BEGINS. Stage guests will leave the stage, followed by faculty and graduates. Ushers will dismiss you.

GRADUATES - The caps, gowns and tassels are yours to keep. **If you have not picked up a cap and gown and plan to participate in the ceremony you need to go to the bookstore (beginning April 29).** You will not be able to pick up a cap and gown the night of graduation.

If you have any additional questions, please feel free to contact the Registrar's Office at 319-208-5022.

Dennis Marino

Registrar

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319-208-5022