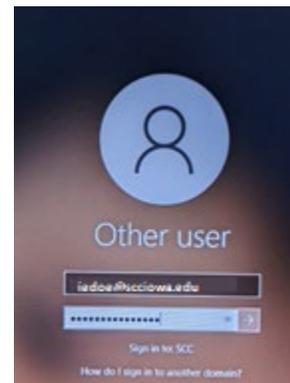


# HawkNet and Technology Student Overview (2023)

*Southeastern Community College's Portal - a way to access Email, Self Service, Network Storage, ICCOC/Canvas, Calendar and College Announcements*

## On Campus – log onto the computer

1. Type in your username/SCC email:  
User Name - first initial, middle initial, followed by last name  
(**MUST** include the @scciowa.edu at end of your login name)
2. Type in your password:
  - For first time login—default password format **FLYYYYSSSS \*scc**  
(**F**= Capital First Initial, **L**= Capital Last Initial, **YYYY** = 4-digit birth year, **SSSS**=Last 4 digits of Social Security Number, followed by **\*scc**)
3. Click **OK** (right arrow or press enter)

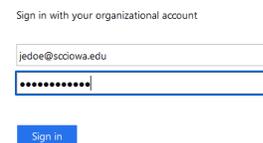


## How to Log onto HawkNet on and off campus

1. Open SCC's Main web page – [www.scciowa.edu](http://www.scciowa.edu)
2. Click on the – **Hawknet/Email** (upper right on the screen)



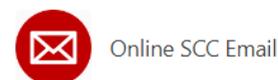
3. Type in your username:  
User Name - first initial, middle initial, followed by last name  
(**MUST** include the @scciowa.edu at end of your login name)
4. Type in your password: First time password format **FLYYYYSSSS \*scc**  
(**F**= Capital First Initial, **L**= Capital Last Initial, **YYYY**=4-digit birth year, **SSSS**=Last 4 digits of Social Security Number, followed by **\*scc**)



5. Click **Sign in**

## 1. **SCC Email / MFA**

Every SCC student has an account which we highly recommend you check. You can go to **outlook.office.com** and sign in with your SCC email and password to get to your email online. If going to your email through Hawknet, you will click the '**Online SCC Email**'



**Multi-Factor Authentication (MFA)** – after signing into Hawknet or your email for the first time, you will be asked for more information to setup your Multi Factor Authentication. You can follow the prompts on the screen to set it up via app, text code, call or physical token.

### More information required

Your organization needs more information to keep your account secure

[Use a different account](#)

[Learn more](#)

**Next**

## 2. **Canvas/ICCOG - Online Course Management System**

Access to your SCC courses through Canvas can be found on your Hawknet page.

For technical questions with the Canvas system:

Tammy Hobbs at 319-208-5078 or [thobbs@scciowa.edu](mailto:thobbs@scciowa.edu)

Canvas helpdesk 24/7 - 844-214-6951



# HawkNet and Technology Student Overview (2023)

## 3. Student File storage

On Campus – Click on Windows File Explorer and go to your “H Drive”

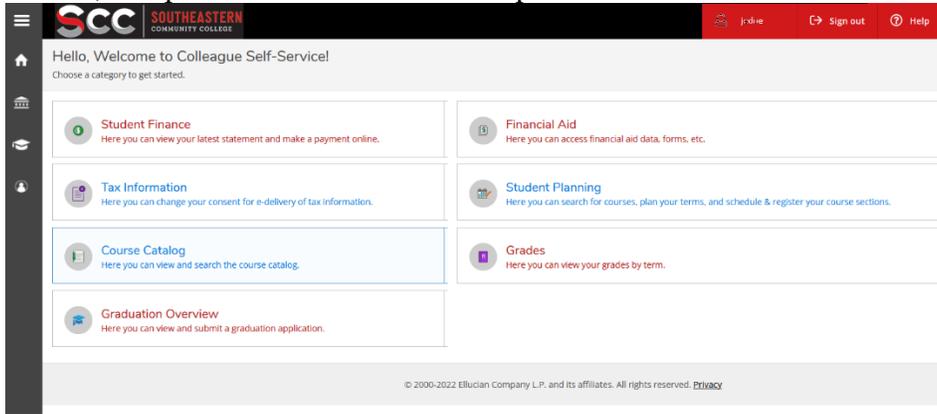
>  cchrisman Home Folder (H:)

Off Campus – Login to Frame – Your desktop from home (Hawknet>Useful Links>Frame Desktop Login)

**Note: Always “save as” to your H drive both on and off campus**

## 4. Self Service – access to your student information

Click on the icon titled ‘Self Service’ from your Hawknet page to access your: Student Finance (pay your tuition), Financial Aid, Student Planning, Class Schedule, Grades, and print an Unofficial Transcript

A screenshot of the SCC Self-Service portal. The header includes the SCC logo and "SOUTHEASTERN COMMUNITY COLLEGE". The main content area is titled "Hello, Welcome to Colleague Self-Service!" and lists several service categories: Student Finance, Financial Aid, Tax Information, Student Planning, Course Catalog, and Graduation Overview. Each category has a brief description of the services available. The footer contains copyright information for 2000-2022.

## • Technical Support

- **SCC Help Desk** ([helpdesk@scciowa.edu](mailto:helpdesk@scciowa.edu))
  - Off Campus 1-866-722-4692 (or 319-208-5087)
  - On Campus extension 5087
  - Office Computer – Email – Network – Internet

**Chuck Chrisman – Vice President of Technology Services**  
Extension 5070 Email – [cchrisman@scciowa.edu](mailto:cchrisman@scciowa.edu)

**Keri Mercer – Help Desk Manager**  
Extension 5077 Email – [kmercerc@scciowa.edu](mailto:kmercerc@scciowa.edu)

**Dan Walters – Technical Support (Keokuk Campus)**  
Extension 1984 Email – [dwalters@scciowa.edu](mailto:dwalters@scciowa.edu)