



SOUTHEASTERN COMMUNITY COLLEGE

## 2016 Student Expectations and Parent Information

**Arrival/Pickup:** Camps will be Monday – Friday, 9 am – Noon or 1 – 4 pm. Students must be dropped off no earlier than 15 minutes prior to the start time and must be picked up no later than 15 minutes after end time. Parents will be responsible for their child outside of these hours.

**Shuttle Service:** Shuttle Service is provided by pre-registration via the Shuttle Form. Deadline for registration is May 31, 2016. Shuttle will be stopping at designated places in the following communities only: Ft. Madison, Keokuk, Mt. Pleasant, New London, and West Burlington. Please see Shuttle Form for more details.

**Dress:** For safety of campers, shirts with sleeves must be worn (no tank tops). No jewelry is allowed. Clothing that is negative towards the school or school district, promotes the use of alcohol or drugs, is profane, racially biased or offensive in language/pictures, relates to gang activity or colors, or includes sexually inappropriate references may not be worn. No open-toe shoes or house slippers are allowed. Safety glasses will be provided by instructors in certain classes and must be worn during class. Please note special requirements for participants in the following classes:

- Junior Detectives, KidGro Gardening and Science of Cooking: may get dirty, old clothes recommended.
- Heavy Metal participants need leather shoes (no tennis shoes), and long pants (no shorts).
- WoodworX participants need long pants (no shorts).
- Zumba participants should wear clothes and tennis shoes appropriate for exercising.

**Safety** – Safety procedures of Southeastern Community College will be followed. You can obtain full listing at: <http://www.scciowa.edu/life/safety.aspx>

**Expected conduct:** Kidtek U is an environment which is both safe and supports positive learning. Such an environment does not include profanity, fighting, injury to others or destruction of property. If such conduct occurs by parent, guardian or child, the family will be counseled regarding the behavior. The goal is to bring a positive outcome, but if such outcome cannot be achieved, the students emergency contact will be called and student will be asked to leave the program with no tuition reimbursement.

**Cancellation:** I agree to notify CBIZ, in writing, *at least two weeks* in advance of scheduled changes and termination to receive tuition reimbursement. I understand that I am responsible for the full tuition until notice to CBIZ office (319)208-5375 and withdrawal has occurred. Full tuition will be charged whether or not the child attends.

**Other:** Per teacher discretion, some classes may not allow food and drink during class. If needed due to medical reasons, please make note on Student Registration form. If your child will be absent on a given day, please contact one of the coordinators listed below.

**Kidtek U Coordinators:** Kelly Prickett, 319-208-5375 and Leanne Krogmeier, 319-208-5053