

Emergency Response and Evacuation

Should an incident be reported on campus which involves an immediate threat to the health or safety of students, staff and faculty, Per Mar Security and/or SCC staff will attempt to immediately confirm the incident and its location. Incidents may involve, but are not limited to, a physical threat or a weather related emergency. Upon confirmation, a determination will be made as to the extent of the notification and evacuation. Notification of evacuation, staying in place, or any other action that should be taken will be made over SCC's public address system. Activation of the fire alarm will also result in building evacuation. Announcements will be customized messages developed and delivered by the primary incident coordinators or a designee for SCC as follows: VP for Student Services, VP for Administrative Services, VP for Teaching and Learning, Director of Facilities, Marketing Director, Dean of Keokuk Campus or Enrollment Coordinator for Keokuk Campus. The public address system will be utilized during the emergency as needed until the "All Clear" can be given. In addition, the process described in Timely Warning Procedures will be used to advise others of the emergency. Emergency response and evacuation procedures are scheduled to be tested on at least an annual basis at all SCC locations.